

# Bikini Beans Coffee Barista

## **GENERAL PURPOSE OF THE JOB**

This job requires the Bikini Beans barista to engage with customers, and provide exceptional customer service and hospitality to every Bikini Beans Coffee customer. Additionally, Bikini Beans barista will be required to educate customers on our menu, make recommendations based on customer preferences, up-selling special items and taking orders. The essence of the Bikini Beans barista is based on the bikini uniform and engaging with customers to create a personable experience by having a fun energetic personality, and the ability to meet and maintain the Bikini Beans image & uniform guidelines.

## **THE UNIFORM**

The Bikini Beans barista uniform is what makes the Bikini Beans concept unique. The uniform is a bikini which is defined as a very brief two-piece swimsuit for women. Therefore, it is essential that each Bikini Beans barista understands that whenever they are working they must comply with the Bikini Beans image & uniform guidelines.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Immediately greet customers as they enter
- Engage customers before taking orders (i.e. "How are you today?")
- Educate customers on menu items and answer any questions they ask
- Discern customers preferences and make recommendations accordingly
- Take orders while paying attention to details (i.e. extras, dairy and syrup)
- Receive and process payments (cash and credit cards)
- Serve prepared food, like donuts, pastries, and muffins
- Prepare and serve beverages following recipes

## **EDUCATION and/or EXPERIENCE**

No prior experience or training required.

## **LANGUAGE SKILLS**

Ability to effectively communicate in English. Must be able to read and understand the menu, write and ring in tickets, and operate a computerized register system. Must be able to suggestively sell menu items. Must be able to communicate effectively with customers in order to engage.

## **REASONING ABILITY**

Ability to apply common sense and understanding to carry out simple one or two-step instructions. Ability to deal with standardized situations with only occasional or no variables. Ability to mathematically compute proper change and accurately settle checks.

## **CERTIFICATES, LICENSES, REGISTRATIONS**

Must attend training and agree to policies and procedures as outlined in Bikini Beans Coffee handbook. Must successfully attend and complete any and all other required training in compliance with local and state regulations, such as food handlers permit.

## **PHYSICAL DEMANDS**

The physical demands described here are a representative of those that must be met by an employee to successfully perform the essential functions of this role. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties, the Bikini Beans barista is regularly required to stand; walk; use hands and fingers to handle, feel, or carry objects, product, or controls; and talk or hear. The Bikini Beans barista frequently is required to reach with hands and arms. The Bikini Beans barista must occasionally lift and/or move up to 15 pounds. Specific vision abilities required by this role include close vision, peripheral vision, depth perception, and the ability to focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this role. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties, the Bikini Beans barista may potentially be exposed to sun while taking orders. They are required to apply skin protection as needed to protect them from sun exposure. The job setting is a fast pace environment which requires quick thinking and multitasking.